



1. Prepare components/sterile field.
2. Wash hands and locate Port in patient.
3. Put on sterile gloves and prime the 'Safety EZ Huber Needle'.
4. Clean the skin with 2% Chlorhexidine 70% Alcohol.
5. Non dominant hand stabilises Port (2 fingers & thumb) whilst dominant hand pinches wings of Huber Needle and inserts into Port Septum at **90degree angle**.
6. Lower the wings, attach 10ml syringe or larger, and draw back blood. If blood is not present try any of the following: Patient position-pull shoulders back, turn head away to opposite direction, raise arm on Port side, cough.
7. IF STILL NO BLOOD PRESENT DO NOT CONTINUE 'speak to someone senior'.
8. Discard blood sample or use for blood culture.
9. Attach syringe to perform a 10ml or 20ml saline flush.

PUSH PAUSE, PUSH PAUSE, STOP START, STOP START TECHNIQUE.

10. Administer Drug / Infusion.
11. Repeat STEP 9.
12. End the procedure with a **POSITIVE PRESSURE LOCK** of HEPARIN, 100 iu/ per ml, or follow unit policy.
(last couple of mls, keep pressure on, on syringe and clamp at the same time)
13. Remove 'Safety EZ Huber Needle' from Port. **Support the 'plate' and remove at 90degrees.**

End of procedure.